

Dear Sirs/Madams,

Ars Legno understands that personal privacy is of utmost importance. We do not collect any personally identifiable information about you unless you specifically give it to us, in which case we hold that information in strict confidence.

As owner of the treatment of your personal data, *Ars Legno di Franco Salamone* wishes to inform you that in accordance with Article 13 of Legislative Decree n° 196/2003, said treatment is performed according to the principles of correctness, legality, transparency and protection of your privacy. *Ars Legno* guarantees that the information collected will not be sold to third parties, but will be utilized for the sole purpose of processing in relation to our company.

The personal information provided will be processed with electronic means and may be utilized exclusively by our assigned personnel.

The owner of the treatment is *Ars Legno di Franco Salamone*. The party responsible for the treatment is Mr. Franco Salamone.

Your data will be utilized for commercial communications relative to services, products and *Ars Legno* initiatives. By filling in the "Contact us" form, where you will enter your data voluntarily, you will consent to treatment of the information provided, for the sole purpose of the information activities of *Ars Legno*.

You acknowledge that the data sent to our company by any means (mail, internet, email, fax, etc.). will be treated as described in this Privacy Policy. We reserve the right to change our Privacy Policy at any time without advance notice.

Cancellation, Correction and Updating of personal data or opposition to its treatment: in accordance with Article 7 of Legislative Decree 196/03, we inform you that you have the right to request cancellation, correction or updating of your personal data at any time. You may exercise these rights by sending an e-mail to info@arslegno.com or writing to: *Ars Legno di Franco Salamone*, Contrada Vellina 8 - 84030 Caselle in Pittari (SA), Italy

Right of access to personal data and other rights Article 7 of Legislative Decree n° 196/2003

1. The interested party has the right to obtain confirmation of the existence of his personal data, even if the information has not yet been recorded; he also has the right to request that the information in possession of the company be communicated to him in an intelligible manner.

2. The interested party has the right to obtain indication of:

a) the origin of the personal data; the purpose and manner of treatment; the logic applied in the event of treatment with the assistance of electronic instruments;

b) information relative to identification of the owner, parties responsible and designated representatives, in accordance with Article 5, paragraph 2;

c) the parties or categories of persons to whom his or her personal data may be communicated or who may come to the knowledge of his or her information in their capacity as designated representatives in the national territory, parties responsible or charged with processing.

3. The interested party has the right to obtain the updating, correction or, if interested, integration of the information; cancellation, transformation in anonymous form or blockage of data processed in violation of the law, including data that it is not necessary to conserve in relation to the purposes for which the information was collected or successively processed; certification that the operations relative to letters a) and b), above, have been brought to the knowledge of the parties to whom the data has been communicated or divulged, even with regard to the contents of said data, except in cases where fulfillment of this is impossible or requires a manifestly disproportionate commitment of means with respect to the right being

protected.

4. The interested party has the right to oppose, entirely or in part:

a) for legitimate reasons, treatment of his or her personal information, even if pertinent to the purpose of collection;

b) treatment of his or her personal information for the purpose of sending advertising or direct sales material or for the purpose of conducting market research or commercial communications.